

**MINUTES**  
**BHIS PTA Meeting**  
**12/1/09 at BHIS Library**

- Maythia Airhart, President
- Dave McGeoy, Vice President & Legislative Chair
- Susie Murphy, Principal
- Jill Davies, Membership
- Allison Delong, Co-Chair Fund Raising
- Sung Lee, Secretary
- Erin Musser, Co-Chair Fund Raising
- Kate Poux, PTA and Staff Liaison
- Ortencia Santana, Latino Committee Advisor
- Neomi Lupe
- Leslie Stewart, Treasurer
- Angela Johnson, Event Coordinator

1. Susie Murphy-in China-but here are her updates:

- The CO-SIP-Continual School Improvement Plan: John Muir and any interested parents should attend the next meeting, Dec. 16, 2009 from 2-5 pm.
- BHIS has submitted an application to become a Confucius classroom. It is a high prestige designation.
- Seattle Public Schools and UW has received Confucius Institute. Mandarin students from BHIS will be invited to attend in April.
- The reported sighting of a police suspect was good practice for “Shelter in Place” at BHIS.

2. Budget Updates

- The cost of materials for BHIS newsletter deserves a conversation. Should the PTA have its own newsletter? How can we figure out which parents don't want a hardcopy? For now, the PTA does not want to budget for paper. The PTA would like a designated page in each newsletter.
- Allison Delong has been helping editing the last two newsletters. She can help with the PTA page. Submit PTA-related articles for the newsletter to Board of Directors at least five days in advance of the due date. A non-response of the due date indicates there are no comments. Proposed edits to articles will be reviewed by the author.
- Teachers have been turning in their receipts sooner rather than later. That's good news.
- Found money has been coming to BHIS through city auctions and such.
- Xu Juan receives room and board and a bus pass. She has requested a coat, but the PTA cannot fund it. Current host family will help find alternative.

3. Membership

- Are there alternative options for fees next year? Let's keep it the same for this year.
- Consider reducing fees to \$8.50/person, which is what we pay the national/state/council PTA next school year (1.75, \$5.25, \$1.50, respectively).
- Membership pays for our board members to use the state's resources and materials. Many members have trouble seeing the value of membership fee, but the Treasurer pointed out how

important it is to have access to the state organization for guidance on how to follow mandatory non-profit rules, etc.

#### 4. Fundraising

- The PTA's goals for the Grant Committee-to assign grant writers to specific duties like green, or family involvement, or language classes for parents, and so on.
- Angela Castaneda and Robert Henrix did not sign up for the grant workshop approved last meeting.

#### 5. Outreach

- How do we engage families in PTA and school efforts?
- What kind of activities can we plan for families of grades 1-5?
- Table this item until another executive board meeting.

#### 6. Other updates

- none

#### 7. Action Items

- The PTA would like one page of each newsletter. Make it clear what the PTA sponsors and supports.
- Curtis Bonney should clear with Allison Delong on the PTA page. It should not be Nancy Fujimoto. This will be done through e-mail. PTA wants to create a clearer "brand."
- Executive Board meeting at Sung's house in the next couple of weeks, Dec. 17 at 6 pm-be prepared to discuss mission and top five items.
- Leslie will reply to Xu Juan's request for a coat and snacks. It does not align with our mission and goals in funding.
- Kate Poux will write up a blurb about the proposed parent language classes.