



MINUTES
BHIS PTA Meeting
4/6/10 at BHIS Library

Voting Members

- Maythia Airhart, President
- Dave McGeoy, Vice President & Legislative Chair
- Leslie Stewart, Treasurer
- Sung Lee, Secretary
- Allison Delong, Co-Chair Fund Raising
- Erin Musser, Co-Chair Fund Raising
- Jill Davies, Membership Chair
- Maria Navarrete, Latino Committee Chair

Non-Voting Members

- Susie Murphy, Principal
- Kate Poux, PTA Liaison
- Angela Johnson, Event Coordinator
- Ortencia Santana

A. Welcome – 6:00 PM

1. The minutes of the 3/2/10 meeting were approved with the following amendments:
 - a.) The PTA should approve any fiscal sponsorship ahead of time via the mini grant form.
 - b.) The board will propose to reallocate the budget this year for unbudgeted expenses at the 5/2/10 meeting.
 - c.) Maythia will phone board members who have not been attending meetings regularly.

B. Reports

1. Susie's updates

- Powerful Schools does not need funding from the PTA for next year.
- The 2010-2011 budget was submitted.
- Next year, BHIS can support 0.5 counselor, with no Roots of Empathy program.
- Giant Magnet performances in the past have been associated with international schools in Seattle. Laird Norton Foundation grant for international arts and schools in the district hired a fundraiser, Dick Lee.
- This fundraiser will be in October and we need parents to work on this committee. Initial planning meeting is April 15, 2010 at 4 pm in the John Stanford Center. We need representation from our fundraising committee to help plan the auction.
- The building will be used most of this summer: Summer Spanish Camp, Seattle University students working on a Reading Camp, CDSA on Mandarin camp, and CDSA in Chess Camp.
- Susie has submitted requests to the Seattle School District committing PTA funds to support 17.5hrs/week for the Volunteer Coordinator, 0.1 FTE for the Instrumental Music program, and After School Sports supplemental funds for '10-11 school year.

2. Fundraising Co-Chairs

- The mini grant/fiscal sponsorship form may need two pages.
- ACTION item: Allison will revise the form.
- The PTA is the fiscal sponsor for the Captain Planet grant that Angela Castaneda received.
- Matching funds and Combined Charity programs can be lucrative but require monitoring.
- ACTION item: Leslie will write a blurb explaining the various ways to make donations through matching gifts/employee giving programs and submit for the next newsletter.
- Read-a-thon-Parent volunteers have been encouraged to contact classroom teachers directly to see if help is needed.

3. Membership Chair

- The next message to members on e-mail will include the advertisement for officer positions, an invitation to prospective officers to the May 4th meeting, and an advertisement for the next PTA Family Involvement Meeting: Festival of the Arts on June 8th.
- ACTION item: Kate will approach Mary Howard Logel and Mr. Yar for the art walk and instrumental performance on June 8th.
- ACTION item: Dave will ask Nancy Fujimoto if she plans on recognizing volunteers at the June 8th meeting.

4. Treasurer

- The budget planning meeting held on 3/28/2010-Leslie sent out minutes.
- The next budget meeting will be held on 5/8/2010 at Sung's house at 10am.
- Leslie needs to submit a check by July 1st for Money Minder to continue using this program. Dave will continue to research QuickBooks as an alternative.
- Leslie will create general reimbursements forms.
- ACTION item: Susie will check with Otis Campbell on field day supplies.

5. Other

- ACTION item: Dave will look for a tree to potentially replace the Sandy Monroe memorial tree.
- ACTION item: Kate will check with Sue about expending funds for the Sandy Monroe memorial plaque.
- ACTION item: Angela J will get volunteers to man the table for two-hour blocks at the Beacon Hill Festival on June 5th. Set-up and Break-down is also needed.
- ACTION item: Dave will look into trash and composting needs for the Beacon Bazaar on June 12th.

C. New Business

1. PTA Officers and Chair/Co-Chairs' description of roles and responsibilities

- Job descriptions for Vice President, Latino Family Committee Chair, Legislative Chair, and Nominating Committee still need to be developed. They should be e-mailed to the board when complete.

2. Debrief of last PTA Family Involvement Meeting

- Attendance was low and there was not much food for the potluck.
- The program by the Latino Committee was excellent and engaging.
- Meetings should be regular and well-advertised next year.

3. Webpage discussion

- ACTION item: Leslie will put the PTA members' photos on a flash drive and give them to Allison.
- ACTION item: Jason Zinschlag may set up a Paypal donation option on the school website.

4. Nomination of next PTA President and other officers

- Tabled.

5. Teacher Liaison position-Kate Poux will finish out this year and help transition a new liaison for next year.

6. Other-Discretionary Fund for Principal-Susie will think about a number. She uses this fund for confidential matters such as buying grocery gift cards for families in need, school lunches for students, and so on.

D. Build preliminary agenda for next Board Meeting

Adjourn 8:10 PM